



Employment Application

This employment application serves Connect United, a Christian church operating the following ministries: DreamStation, Wee Folk, The Early Learning Center, MetroWest Christian Academy and Connect Church.

PERSONAL INFORMATION

Last Name:		First Name:		Middle Name	Mobile Telephone ()
Mailing Address		(City)	(State)	(Zip)	Other Telephone ()
E-Mail Address			Date of birth:		
Have you filed an application with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you legally entitled to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you been convicted of a felony within the last 7 years? <input type="checkbox"/> Yes <input type="checkbox"/> No					

POSITION

I am applying for a position with *(check all that apply)*:

- Connect Church
 MetroWest Christian Academy
 Dream Station Learning Center
 Wee Folk Learning Center
 The Early Learning Center

Position or Type of Employment Desired:	Will Accept: <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time <input type="checkbox"/> Temporary
If part-time, what hours are you available to work?	
How did you hear about Connect United and learn about this position? If you were referred by a current employee list their name.	Date you are available to begin:

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position. _____

EDUCATION

Name and City/State of School	Course of Study	Years Completed	Diploma/Degree
High School:			
College:			
Professional Certifications:			

Do you read, write or speak fluently any languages other than English? _____

PREVIOUS EXPERIENCE: Please list beginning from most recent. If you do not have three paid employment experiences, you may include any verified work performed on a volunteer basis.

1. Employer	Telephone Number ()	From: (Month/Year)
Address		
Job Title	Number Employees Supervised	To: (Month/Year)
Specific Duties:		Hours Per Week
		Supervisor
Reason for Leaving		May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Employer	Telephone Number ()	From: (Month/Year)
Address		
Job Title	Number Employees Supervised	To: (Month/Year)
Specific Duties:		Hours Per Week
		Supervisor
Reason for Leaving		May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

3. Employer		Telephone Number ()	From (Month/Year)
Address			
Job Title	Number Employees Supervised		To (Month/Year)
Specific Duties (Maximum 1000 characters)			Hours Per Week
			Supervisor
Reason for Leaving		May We Contact This Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please note any special tasks performed or specialized experience you gained:

OTHER INFORMATION

What particular strengths do you believe you would bring to this position?

What aspects of this position might be the most challenging for you?

What are your professional goals?

REFERENCES:

Please provide three references who have known you for over three years (not relatives or former employers). If you are applying for a position where the job description contains specific ministerial or Christian witness responsibilities, please provide one reference of a pastor or leader in your church.

Name	Occupation:			Mobile Telephone:
Address (Mailing Address)	(City)	(State)	(Zip)	
E-Mail Address	What is your relationship to them?			

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QUESTIONS OF FAITH:

If you are applying for a position where the job description contains specific ministerial or Christian witness responsibilities, please answer questions 1-6 in this section, otherwise you may skip this section.

1. Who is Jesus Christ to you?

2. Please provide the name of your local church and describe your involvement there:

3. Please share your Christian testimony:

4. Is there anything in your life that would hinder your effective involvement in a church or Christian ministry?

5. Have you read the Connect United Statement of Faith? Yes No

6. Are you able to fully support the Statement of Faith? Yes No

APPLICANT STATEMENT:

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employee decision. I also understand I may be requested to submit to and authorize release of the results on a drug test.

This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I authorize Connect United to investigate all statements included herein (including criminal record checks and a child abuse record check) and the references listed on this application to provide Connect United with any and all information concerning prior employment, education and release all parties from all liability for any damages from furnishing the same.



I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Connect United is of an “at will” nature, which means that the employee may resign at any time and Connect United may discharge the employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by Connect United.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all policies and regulations of Connect United and its ministries.

Signature of Applicant

Date
