



## Video Producer

**SUMMARY:** Produce video content that supports the vision of Connect Church

**ABOUT US:** Connect Church has been reaching the Boston MetroWest region with the gospel of Jesus Christ for 40 years through six ministries that include Connect Church, MetroWest Christian Academy, Early Learning Centers and Connect Caribbean Mission. The Connect team is approximately 140 people serving in six locations throughout the Boston MetroWest region and the Caribbean. The Academy and Early Learning Centers serve 500+ children weekly.

Connect Church is a multi-site congregation which pre-COVID gathered 1,000+ people in weekly worship experiences through an online campus and two physical campus locations. Connect Church currently offers online services with plans to launch two new locations (for a total of four physical and one online campuses) when physical gatherings resume.

**FLSA:** This role could be a part-time salaried position or adapted to function as a contracted position working onsite or remotely. An onsite role is preferred. Estimated 10-15 hours per week (perhaps more during the orientation period).

### RESPONSIBILITIES:

- A. Produce 60-75 minutes of video content each week for the weekend worship experience and upload to digital platforms by 12:00pm on Friday evening.
  - a. Pre-production scheduling, planning and writing of scripts for CNEWS or special segments. *[If a contracted position working remotely this could be done by local team members]*
  - b. Record content mid-week. *[If a contracted position working remotely this could be done by local team members]*
    - CNEWS and other special segments are recorded by the Video Producer mid-week.
    - The message segment is recorded by the Video Producer on Thursday afternoon.
    - The worship segment is recorded Thursday evening by the Live Production Team and sent to the Video Producer after the audio mix is completed.
  - c. Post-production editing to produce a final product, upload and test by 12:00pm Friday evening.
- B. Produce other video content to support promotional strategies as needed.
- C. Collaborate with staff to support and enhance the online service experience.
- D. Work in harmony with Connect staff and dream team leaders.

**REPORTS TO:** Director of Marketing and Communication

**PHYSICAL DEMANDS:** The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job, which include regularly required to stand, walk, or sit and use hands to finger, handle, or feel, and is occasionally required to lift and/or move up to 50 pounds. Requires evening and/or weekend availability.

**EDUCATION AND EXPERIENCE:** Experience in video production required. Fluency in the English language is required. Fluency in Portuguese is helpful. Must pass all clearances and background checks required by Massachusetts.

**CHRISTIAN LIFE:** As an employee of Connect United in this job position, you are an important member the church staff team. This job position requires that you be available and prepared to share the gospel, pray, teach, counsel, and minister spiritual care to others. Because of the nature of these types of ministries it is an absolute necessity that you possess and maintain a testimony or lifestyle that is above reproach in accordance to Scripture. What you do on your own time, or post on social media, may seriously affect your ability to perform these types of ministries, which are an important part of your job.